



Family Preservation and Support Services Consent

As our client, you have the rights and responsibilities that are in the Children's Wisconsin ("CW") Rights and Responsibilities brochure. This includes the right to file a complaint.

You also have these rights:

- To receive referrals to other service providers. We will need your written consent.
- To review your own case record, unless the law does not allow it. Ask your service provider to view your record. Your service provider will follow CW rules to show your record to you.
- To receive services provided by and supervised by a qualified professional.
- To refuse services. In most cases, we will advise clients 14 years or older, and the parent or guardian of a minor, of their right to refuse services. We will explain the risks of refusing services. If you are a minor, we may explain this to your parent or guardian.
- Parent or guardian must give consent before minors can receive services. Minors may receive one service session so that we can assess risk and need. Then we will ask parent or guardian's consent to on-going services. If the primary client is the child of a minor, we will request parental consent from the minor's parents. This is not required to serve the minor's child.
- To be told at the first meeting, what our service hours are and how to get help after office hours.
- To be told what you can expect of the services we provide.
- To be told the rules, what we expect from you, and other reasons for discharge or end of services.

CW protects the privacy of your information and the sharing of that information to others. This is in the CW Joint Notice of Privacy Practices.

- CW follows applicable laws and regulations regarding the confidentiality of your information. You have the right to privacy of your records and information.
- Any details of services you have received may be shared with you, and whoever consented for your services. It may be shared with others, only as the law allows.
- We may use your personal information and share it with certain persons, authorities and agencies, as allowed by federal or state law.
- It may be shared for the following reasons and in the following conditions:

Family Foundations Home Visiting: We may use and share your information, which includes identifying information, for parts of the reporting process, like:

- state and federal reporting
- program assessment
- ongoing quality improvement.

If a research study has institutional review board (IRB) approval, the researchers agree to not share information that would allow you to be identified, except as allowed by law. An IRB is a committee that approves, monitors, and reviews research, to protect your rights and welfare.

To take part in Children's Wisconsin Family Preservation and Support Services, I agree:

- I will keep appointments with CW staff or cancel with at least 24 hours prior notice.
- I will provide helpful and truthful information to my service provider. This will help us to create a service plan.
- I will take part in making decisions about services for my family.
- I am an active part of making decisions about services for my family. I will seek ways to stay involved.
- I am a partner with my service provider. We will work together to solve problems and plan on behalf of my family.
- Any services suggested are in my family's best interest. I may choose to accept them or not.
- I have received copies of CW's **Rights and Responsibilities** and **Joint Notice of Privacy Practices** brochures.

I have reviewed and talked about the contents of this document with my service provider. I understand my rights and responsibilities as a client of Children's Wisconsin's Family Preservation and Support Services. By signing this form I consent to services and agree to the terms listed above.

_____ Participant Name	_____ Participant Signature	_____ Date
_____ Parent/Guardian Signature (if needed)	_____ Relationship to Participant	_____ Date
_____ Service Provider Signature	_____ Date	